



Rio Arriba
Board of County Commissioners

COMMISSIONERS

Alex M. Naranjo
Chairman, District II

Brandon M. Bustos
District I

Moises A. Morales
District III

COUNTY MANAGER
Jeremy G. Maestas

DEPUTY MANAGER
Linda J. Padilla

Request for Quote for Grant/Project Evaluator

Rio Arriba County Health and Human Services is seeking quotes from a highly qualified consultant to provide evaluation and analysis of approximately a dozen contracts, projects and grants that RAHHS manages, which require contract and project revisions. The successful Offeror will work collaboratively with grant project teams, grant manager and HHS Director to revise grant related projects and contracts and also perform evaluative analysis of grants. This project needs to begin as soon as possible with a rapid turnaround. RAHHS seeks a consultant with the following types of qualifications:

- Mastery in both qualitative and quantitative research
- Extensive experience in the areas of behavioral health system development and behavioral health programs and services
- In-depth knowledge of federal and state contracts and grants, their scopes of work, and how modifications need to be handled
- Expertise with rapid research of contract scopes of work, funding, and alignment, and the modification process, including referencing evidence-based practices to support modification requests
- Significant base of knowledge and experience working with Rio Arriba County, RAHHS and the communities served.

Qualified applicants should respond to this RFQ with a maximum 3-page proposal for how they would complete the work. This RFQ is open to any qualified applicant and all applications will be reviewed by the RAHHS review team. All proposals are due no later than 9/30/2023.

Applicants should answer the following questions in the responses.

1. Describe your experience in the areas of behavioral health system development and behavioral health programs and services. (20 points)
2. Describe your experience with project evaluation and expertise in both qualitative and quantitative research? (20 points)
3. Outline your expertise with respect to working with federal and state contracts and grants, scopes of work, and the handling of modification requests. (20 points)
4. Describe your expertise with respect to contract modifications, and, more specifically, how you would work with the RAHHS Director to review and analyze the 10-12 grants/contracts in question, address modification needs, recommend changes in the scopes of work, and identify evidence-based practices that would support modification requests? (20 points)

5. Provide a summary of your experience working with Rio Arriba County government, communities within the county, and other county governments in the areas of behavioral health and contracting. (20 points)

Proposals are due 9/30/2023

RFQs should be sent to: ahmed.dadzie@rio-arriba.org and bbcordova@rio-arriba.org.