



**Rio Arriba County  
Planning & Zoning Department**

**Gabriel Boyle  
Director**  
  
**Angel Garcia  
Assistant Director**

**Lodgers Business Registration Application**

County Business Registration No. \_\_\_\_\_

Registration Type:  New **OR**  Renewal

NM Tax ID/CRS No. (Required): \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ **GRT**

Name of Business: \_\_\_\_\_

Business Owner: \_\_\_\_\_

First Middle Last

Applicant Name: \_\_\_\_\_

First Middle Last

Physical Address of Business: \_\_\_\_\_

Street City State Zip

Mailing Address of Business: \_\_\_\_\_

City State Zip

Owner Email Address: \_\_\_\_\_

Business Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Mobile Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Description of Business: \_\_\_\_\_

How long is the duration of each stay expected to be? \_\_\_\_\_

Will the operation of this business result in an increase in the volume of traffic entering the property's driveway?  Yes **OR**  No

**If the property is located within Rio Arriba County, this application is subject to the Rio Arriba County Assessor's Business Personal Property Declaration. Please contact the Assessor's Office for more information.**

**Annual Registration Fee (Please review & initial to confirm your understanding & agreement)**

\_\_\_\_\_ A \$35.00 fee is required for all businesses and covers the full calendar year (January 1 – December 31). The fee is non-prorated. The annual registration fee must be submitted prior to beginning operations.

\_\_\_\_\_ I understand that to avoid incurring the \$35.00 fee for the following years, it is necessary to contact the Planning & Zoning Department to either cancel my business registration or report a change of ownership.

**Please ensure all required fields are completed before submission.**

**By signing, I acknowledge that the information provided is accurate and complete. This document is invalid without an authorized signature.**

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Planning & Zoning Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Website:

[www.rio-arriba.org](http://www.rio-arriba.org)

1122 Industrial Park Rd Espanola, NM 87532 ~ Phone (505) 753-7774 or PO Box 127 Tierra Amarilla, NM 87575 ~ Phone (575) 588-7254

Updated November 19, 2024