

Original

**BOARD OF COUNTY COMMISSION
RIO ARRIBA COUNTY
STATE OF NEW MEXICO
REGULAR MEETING
DECEMBER 19, 2024
TIERRA AMARILLA ADMINISTRATIVE COMPLEX
TIERRA AMARILLA, NEW MEXICO 87575**

ALEX M. NARANJO *****CHAIRMAN

BRANDON M. BUSTOS*****COMMISSIONER

MOISES A. MORALES*****COMMISSIONER

JEREMY G. MAESTAS*****COUNTY MANAGER

SARAH ARCHULETA*****COUNTY CLERK

I. MEETING CALLED TO ORDER

The Rio Arriba Board of County Commissioners met for a Regular Meeting on Thursday, December 19, 2024, at 10:05 AM at the Tierra Amarilla Administrative Complex, New Mexico.

II. ROLL CALL

Present was:

Alex M. Naranjo, Chairman – District II

Brandon M. Bustos, Commissioner – District I Via Phone

Moises A. Morales, Commissioner – District III

All three Commissioners are present and a quorum is established. The Commission can proceed with today's business.

III. PLEDGE OF ALLEGIANCE

Commissioner Naranjo led everyone in the Pledge of Allegiance.

IV. INVOCATION

Commissioner Morales led everyone in Prayer.

V. COMMISSIONER GREETING AND OPENING REMARKS

Commissioner Morales welcomes everyone to the meeting.

Commissioner Bustos welcomes everyone to the meeting.

Chairman Naranjo welcomes everyone to the meeting.

VI. COUNTY MANAGER GREETING AND OPENING REMARKS

County Manager Maestas welcomes everyone to the meeting.

VII. APPROVAL OF TODAY'S AGENDA

County Manager Maestas recommends **approval** of today's agenda as presented.

Commissioner Morales **motions to approve** today's agenda.

Chairman Naranjo **seconds the motion**.

Discussion: None. No one opposes. Motion Carries.

VIII. Old Business

A. Approval of Minutes

1. Regular Meeting Espanola- November 19, 2024

County Manager Maestas recommends **approval** of November 19, 2024 Meeting minutes.

Commissioner Morales **motions to approve** Meeting Minutes.

Chairman Naranjo **seconds the motion**.

Discussion: None. No one opposes. Motion Carries.

IX. Public Comment

Joshua Martinez would like to Recognize Treasure Livia Olguin on her retirement and transition efforts.

X. New Business

A. Presentations

1. End-of-Term Retirement Recognition for Livia Olguin

Jessica Madrid presents reward to Livia Olguin for 52 years of service within the Rio Arriba County in multiple departments. She worked in the Clerk's, Assessors and Treasurers Department.

Livia Olguin thanks God and her Family for their support throughout the years of her service. Welcome the new Treasurer Joshua Martinez.

Johnny Martinez Nephew and Fire Chief of Espanola Reads a letter from Mrs. Olguin thanking all within the county.

Commissioners Thank Livia for her service to County and the residents within the County.

2. Award Recognition for Christine Bustos

Will wait until the next meeting for this recognition

B. Action Items

1. Financial Matters

Read by Diahann Jacquez

a. Budget Report for November 2024

b. Cash Report for November 2024

County Manager Maestas recommends **approval** of Cash Report.

Commissioner Morales **motions to approve** the Cash Report.

Chairman Bustos **seconds the motion.**

Discussion: None. No one opposes. Motion Carries.

c. Vouchers for Period of 11/01/2024 to 11/30/2024

County Manager Maestas recommends **approval** of Vouchers.

Commissioner Morales **motions to approve** today's vouchers.

Chairman Naranjo **seconds the motion.**

Discussion: None. No one opposes. Motion Carries.

2. Resolutions

a. Resolution 2025-030

Adoption of Bank Reconciliation Policy

Presented by Diahann Jacquez.

County Manager Maestas recommends **approval** of Resolution 2025-030.

Commissioner Morales **motions to approve** Resolution 2025-030.

Chairman Naranjo **seconds the motion.**

Discussion: Used to have an advisory Board, and would appreciate a 3-person board to be considered. No one opposes. Motion Carries.

b. Resolution 2024-031

A Resolution Providing for Increases in Salaries of County Commissioner, Assessor, Clerk, Sheriff and Probate Judge

Presented by Manager Maestas

County Manager Maestas recommends **approval** of Resolution 2024-031.

Commissioner Morales **motions to approve** Resolution 2024-031.

Chairman Naranjo **seconds the motion.**

Discussion: None. No one opposes. Motion Carries.

Commissioner Bustos lost the call, and is no longer in the meeting

c. Resolution 2025-032

Budget Increase Decrease/ Cash Transfers

Presented by Higinia Cordova

County Manager Maestas recommends **approval** of Resolution 2025-032.

Commissioner Morales **motions to approve** Resolution 2025-032.

Chairman Naranjo **seconds the motion.**

Discussion: None. No one opposes. Motion Carries.

3. Out of State Travel

- a. Institute for Intergovernmental Research (IIR) Conference in Washington, DC on January 7-10, 2025 for Mona Serna, Adeline Martinez, Sixto Aguirre, Cruz Anaya, Ms. Malinda Dugar, Dr. Levi Maes, Dr. Clinton Lanir, Dr. Ahmed Dazie, Judge Lidyard and Sheriff Billy Merrifield.

Only six on the list will be going if approved. Mona Serna, Adeline Martinez, Malinda Dugar, Dr. Clinton Lanir, Dr. Ahmed Dadzie and Sheriff Billy Merrifield will be going.

County Manager Maestas recommends **approval** of Out of State Travel.

Commissioner Morales **motions to approve** of Out of State Travel.

Chairman Naranjo **seconds the motion.**

Discussion: None. No one opposes. Motion Carries.

- b. 2025 National Sheriffs' Association Winter Conference February 1-5, 2025 Washington, DC for Sheriff Billy Merrifield, Major Lorenzo Aguilar, and Monica Salazar

Presented by Sheriff Merrifield.

County Manager Maestas recommends **approval** of Out of State Travel.

Commissioner Morales **motions to approve** of Out of State Travel.

Chairman Naranjo **seconds the motion.**

Discussion: None. No one opposes. Motion Carries.

4. Requests and Approvals

- a. Sheriff's Department Uniform Policy

Presented by Major Agular. Requested to raise department stipend to \$500 quarterly

County Manager Maestas recommends **approval**
Commissioner Morales **motions to approve.**
Chairman Naranjo **seconds the motion.**
Discussion: None. No one opposes. Motion Carries.

b. Approval of Lodger's Tax Applications for Fall 2024

Presented by Diahann Jacquez

County Manager Maestas recommends **approval**
Commissioner Morales **motions to approve.**
Chairman Naranjo **seconds the motion.**
Discussion: None. No one opposes. Motion Carries.

Regular Meeting Close at 10:44 a.m. for public Hearing
Hearing opened at 10:44 a.m.

ROLL CALL

Present was:
Alex M. Naranjo, Chairman – District II
Moises A. Morales, Commissioner – District III

C. Hearings

- a. Public Hearing Case No. SUP24-005 Special Use Permit: Tricia Becker, Representative for Commnet Four Corners, LLC is requesting approval for a 70' monopole communications tower at the following described location: 319A State Road 95, Los Ojos, NM 87551
Presented by Gianna Hamilton-Planning and Zoning.

In Favor:
Tricia Becker via Zoom

Against:

Belarmino Archuleta

Planning and Zoning Recommends Approval of Special Use
Permit with conditions.

County Manager Maestas recommends **approval** of Hearing.

Commissioner Morales **motions to approve** of Hearing.

Chairman Naranjo **seconds the motion**.

Discussion: None. No one opposes. Motion Carries.

Hearing Closed at 10:53 a.m

Regular Meeting Open at 10:53 a.m.

ROLL CALL

Present was:

Alex M. Naranjo, Chairman – District II

Moises A. Morales, Commissioner – District III

XI. Executive Session

A. Per Article 15, Section 10-15-1 of the New Mexico Open Meetings Act
None Needed at this time

XII. County Manager's Report

**County Offices for non-essential staff will be closed from December 24, 2024
To January 3rd for the Holiday to give staff time with their families and like
Thank our staff and wish them a Happy Holiday Season.**

**On January 3rd we will be hosting Inauguration Ceremony for our newly
elected officials being held at the Rural Events Center in Abiquiu, NM.**

XIII. County Commissioner's Report

No report at this time

XIV. Announcements

- A. Regular County Commission Meeting for January will be held in Espanola on Thursday 23, 2025 at 10:00 a.m.

XV. Meeting Adjournment

Motion to Close Meeting:

County Manager Maestas recommends **approval**.

Commissioner Morales **motions to approve**.

Commissioner Naranjo **seconds** the motion.

Discussion: None. No one opposes. Motion Carries.

The Meeting was Adjourned at 10:56 a.m.

BOARD OF COUNTY COMMISSION APPROVAL ON THIS _____ DAY
OF _____, 2024 FOR THE REGULAR MEETING.

ALEX M. NARANJO, CHAIRMAN, DISTRICT II

BRANDON M. BUSTOS, COMMISSIONER, DISTRICT I

MOISES A. MORALES, COMMISSIONER, DISTRICT III

ATTEST:

SARAH ARCHULETA, COUNTY CLERK