



*Rio Arriba  
County Manager's Office*

**COMMISSIONERS**

Alex M. Naranjo  
Chairman, District II

Brandon M. Bustos  
District I

Moises A. Morales  
District III

**COUNTY MANAGER**

Jeremy G. Maestas

Deputy Manager  
Linda J. Padilla

**AGENDA**

**REGULAR MEETING**

**Thursday, January 25, 2024**

**3:00 P.M**

**Rio Arriba County  
Española, New Mexico 87532**

- I. Meeting Called to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Invocation
- V. Commissioner Greetings and Opening Remarks
- VI. County Manager Greeting and Opening Remarks
- VII. Approval of Today's Agenda
- VIII. Old Business
  - A. Approval of Minutes
    1. Regular Meeting Tierra Amarilla – December 14, 2023 [Attachment](#)
    2. Special Meeting, Española, - December 11, 2023 [Attachment](#)
    3. Special Meeting, Española, - January 4, 2024 [Attachment](#)
- IX. Public Comment

Each person has one, 4 -minute time limit for comments, unless otherwise noted by the Chair

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**Agenda Regular Meeting**  
**January 25, 2024**

- X. New Business
  - A. Presentations
    - 1. Rural Events Center Discussion (Sage Faulkner)
    - 2. Nursing Home Update (Formative Architects)
    - 3. Sheriff's Office Presentation (Sheriff, Billy Merrifield)
  - B. Action Items
    - 1. Financial Matters
      - a. Budget Report for December 2023 (REVIEW ONLY)  
(Diahann Jacquez, Finance Director) [Attachment](#)
      - b. Cash Report for December 2023  
(Diahann Jacquez, Finance Director) [Attachment](#)
      - c. Vouchers for Period of 12/01/2023 – 12/31/2023  
(Diahann Jacquez, Finance Director) [Attachment](#)
    - 2. Resolutions
      - a. Resolution 2024-034  
Adoption of Required Community Development Block Grant (CDBG)  
Certifications and Comments  
(Christine Bustos, Economic Development Director) [Attachment](#)
      - b. Resolution 2024-035  
Budget Increase Decrease  
(Diahann Jacquez, Finance Director) [Attachment](#)
      - c. Resolution 2024-036  
FY 25 - Local DWI Grant & Distribution Program  
(Louise Sanchez, RAC STOP Director) [Attachment](#)
      - d. Resolution 2024-037  
FY 25 - Local Detoxification Program  
(Louise Sanchez, RAC STOP Director) [Attachment](#)
      - e. Resolution 2024-038  
Amended 2024 Holiday Schedule  
(County Manager, Jeremy Maestas) [Attachment](#)

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**Agenda Regular Meeting**  
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3. Requests and Approvals
  - a. Amendment to the Rio Arriba County Personnel Policy Handbook (County Attorney, Adán Trujillo) [Attachment Attachment 1](#)
4. Out of State Travel
  - a. Professionalizing Law Enforcement Community Engagement Training May 2-5, 2024, Atlanta Georgia for Captain Matthew Gallegos and Sergeant Coriz (Sheriff, Billy Merrifield) [Attachment](#)
  - b. National Sheriffs Association Conference February 3-6, 2024, Washington DC for Monica Salazar and Sheriff Billy Merrifield (Sheriff, Billy Merrifield) [Attachment](#)
  - c. Annual Western States Sheriffs Conference March 2024, Reno Nevada for Sheriff Billy Merrifield, Undersheriff Monica Salazar, Major Lorenzo Aguilar (Sheriff, Billy Merrifield) [Attachment](#)
  - d. GIS/ Valuation Technologies Conference April 8-11, 2024, Charlotte, North Carolina for Paul Cordova and Darrius Gallegos (Assessor, Joaquin Valdez) [Attachment](#)
5. Hearings
  - a. Case No. VR23-001 Variance Request: Belinda Valdez is seeking approval for a 4-foot setback from the rear property line to allow the placement of a 22' x 20' metal carport on a concrete foundation at 36 County Road 280 in Canjilon, NM (Angel Garcia, Assistant Planner) [Attachment](#)
  - b. Case No. C023-006 Conditional Use Permit: NM Hy-Lyfe LLC (Leslie Chacon) is seeking approval for a Retail Cannabis Storefront at 701 State Road 68 in Alcalde, NM (Angel Garcia, Assistant Planner) [Attachment](#)
  - c. Ordinance No. 2024-04  
Authorizing the Issuance and Sale of Rio Arriba County, New Mexico Taxable Industrial Revenue Bonds Shallow Basket Energy, LLC Project, in a Maximum Principal Amount of up to \$260,000,000 in One or More Series to Provide Funds to Faineance the Equipping of an Industrial Revenue Bond Project for Use By Shallow Basket Energy, LLC or Its Successors or Assigns; Authorizing the Execution and Agreement, The Bonds and other Documents in Connection with the Issuance of the Bonds and the Project; and Making Certain Determinations and Findings

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Relating to the Bonds and the Project: Ratifying Certain Actions Taken Previously, and Repealing all Actions Inconsistent with This Ordinance (Shareholder, Chris Muirhead) [Attachment](#)

- XI. A. Per Article 15, Section 10-15-1 of the New Mexico State Statutes Open Meetings Act
- XII. County Manager's Report
- XIII. County Commissioners' Report
- XIV. Announcements
  - A. Regular County Commission Meeting for February will be held in Tierra Amarilla on Thursday, February 22, 2024 at 3:00 p.m.
- XV. Meeting Adjournment