

**Request for Quotes, Rio Arriba County
Contract for Native American/Taos Liaison for NNM Rural Health Network funded by
HRSA**

Rio Arriba County Health and Human Services Department seeks a contractor to provide the following services:

Scope of Services:

1. Participate in weekly liaison meetings, monthly CORE Team Network Meetings and Monthly Network Member meetings.
- 2.. Relay monthly member meeting minutes and committee meeting minutes to full network within one business week on a scheduled basis.
3. Develop and implement activities to build trust and understanding through shared activities with Native American Network partners and health and social services/change programs and networks.
4. Assist Network in reviewing the comprehensive community assessment and priority areas related to gaps and strengths and develop recommendations for the strategic plan.
5. Convene community meetings and focus groups to gather input on issues, concerns and approaches to addressing identified priority areas.
6. Convene and facilitate the workgroups in developing community-specific plans based on the assessments and public input.
7. Help coordinate implementation of network activities such as a Substance Misuse Summit and other workgroup initiatives.
8. Solicit community feedback and input on the Network Strategic Plan and assist with identifying success stories and lessons learned to be incorporated into the Network's public messaging strategy.
9. Assist in coordinating training opportunities for members and partners, Native American providers, first responders, and community health workers. Report back to all network members, the progress of each scheduled training including on-going evaluations of access barriers to encourage problem-solving for effective training outcomes.
10. Attend community-based and provider-based meetings to network with agency staff to promote and inform target participants of upcoming training, research and outreach opportunities

Application (maximum one page)

- 1) Please describe your qualifications and experience around facilitating the development of communication and cooperation between identified partners.. How would you work with the NNMHRN and RACHHS to prioritize the goals of network such as destigmatizing substance use disorders? (30 pts).
- 2) Please describe your understanding of the role of a liaison and how you might use this understanding to meet the scope of services described above. (30 pts)
- 3) Please describe your experience working with Native American Communities. (20 pts)
- 4) Cost estimate. (20 pts).

Please complete and return via email to Valerie Sanchez and Amber Leichtle

VSanchez@rio-arriba.org and leichtle@rio-arriba.org no later than Tuesday, January 3, 2022 at 5 pm.