

Patricio Garcia
Community Development
Director



Gabriel Boyle
Planning and Zoning
Director

RIO ARRIBA COUNTY
TOWER PERMIT APPLICATION

This application, once complete and accompanied with supporting submittals and documentation, will be used to process Tower Permit Applications.

GENERAL INFORMATION (please print or type)

APPLICANT(S) NAME	
MAILING ADDRESS	
CITY	
STATE	
ZIP CODE	
TELEPHONE	
EMAIL	
COMPANY NAME	
MAILING ADDRESS	
CITY	
STATE	
ZIP CODE	
TELEPHONE	
PHYSICAL ADDRESS	

SUBMITTALS CHECKLIST: Please check all those that are being submitted as part of this application (an application is considered complete by the Director).

I. **Permit Process:** The process for making application and obtaining a tower permit, hearings and administrative procedures shall be as set forth in County Ordinance 2000-01, including but not limited to Article I, Section X and Article II, Section III, and VI.

II. **Pre-Application Conference:** Prior to filing an application, the applicant shall schedule a conference with the Zoning Administrator to discuss the application process and content.

III. **Required Submittals:** The following items are required for all tower permit applications unless they are not applicable:

A. Description of proposed location of tower, including access and acreage:

B. Proof of legal lot of record:

C. Proof of property ownership or ground lease to use the property:

D. Proof of current property tax payment:

E. Copy of FCC License (if applicable):

F. Proof of authority to file the application for the person or entity proposing to construct and operate the tower or antenna:

G. Application narrative demonstrating compliance with the development standards of this Ordinance: _____

H. Description of proposed tower or Alternative Support Structure, and information regarding architectural integration: _____

I. Description of raptor protection devices for wind turbine towers: _____

J. Make and model of the transmitter, duty cycle, type of emissions, frequencies, number of channels and their power in watts for all transmitted signals:

K. Horizontal and vertical radiation patterns including distances from the support structure and the computed distances covered by the proposed tower:

L. Propagation maps for existing wireless telecommunications coverage areas and coverage within the range of the proposed tower: _____

M. Co-locator capacity and antenna type including input and output in watts:

- N.** Fall radius, stamped by a professional engineer in New Mexico:
- O.** Vicinity map (scale 1 inch = 1000 feet), which shall include the following information:
1. All geographic features within half (1/2) mile of the property including, drainages, mountains, hills, canyons and other landforms:
 2. All federal, state, or county roads and acequias and other irrigation structures within one thousand (1,000') feet of the property:
 3. All federal, state, tribal, historic, land grant and county property or acequias or other irrigation structures within half (1/2) mile of the property:
- P.** Site Plan (scale 1 inch = 100 feet) stamped by a professional engineer licensed in New Mexico, which shall include the following information:
1. Size, dimension and location of all existing and proposed structures
 2. Type and height of the proposed tower:
 3. Existing land uses on the property:
 4. Existing and proposed walls or fences:
 5. Existing and proposed landscaping:
 6. Setbacks from adjoining property lines and all other items subject to setback requirements:
 7. Lighting:
 8. Ponding:
 9. Water features, including ephemeral and perennial water bodies:
 10. Roads and parking areas:
 11. Site topography and elevation drawings of the proposed tower and other structures, and:
 12. Any other information required by the Zoning Administrator to determine compliance with this ordinance:
- Q.** Drainage and grading plan including drainage which shall include calculations and retention pond location and design, stamped by a professional engineer licensed in New Mexico:
- R.** Topographical map which shall include all ridge tops and slopes greater than thirty (30%) percent within one-half (1/2) mile of the property:

S. Height model using pole, balloon, or other-object demonstrating the proposed height of a tower:

T. Photographic simulation of proposed tower with a minimum of four photos taken from all four directions from a distance of 1,000 feet of the proposed tower site:

Application Fee: \$75.00

WE HEREBY CERTIFY THAT ALL DOCUMENTS SUBMITTED HEREWITH ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Applicant(s) Signature _____ **Date:** _____

Complete Application Approval Granted By: _____

Date: _____

Print Name