Rio Arriba County
Planning & Zoning Department

PRE-APPLICATION MEETING SHEET

Name of applicant(s): ____________________________________________________________

Meeting Date: ____________________ Location of Project: ______________________________

Type of land division: ____________________________________________________________

Lot sizes, configurations and dimensions discussed will be allowed by Rio Arriba County ______

Minimum required easement width ______ Cul-de-sac turnaround ______

Minimum setback to existing structures ______

Road name application needed if creating four lots or more ______

IAZOD note discussed if land is irrigated ______

Payment of property taxes discussed for taxable year _______ (excluding lot line adjustment)

Other: _______________________________________________________________________

Initial documents required for submittal

_____ Preliminary plat of survey, Number of copies required ______

_____ Current deed(s) to property

_____ Previous plat of survey

_____ Plat approval application

_____ Exemption affidavit

_____ Assessor’s UPC map of area

_____ Assessor’s property profile sheet of subject parcel

_____ Proposed deeds of newly created lots

Additional initial documents for Summary Subdivision

_____ Application for Summary Review Procedure

_____ Disclosure Statement

_____ Well Log describing gallons per minute

_____ Soils report

_____ Certificate of posting

_____ Certified letter to Ditch Commission