



County Business Registration No. \_\_\_\_\_

### **Rio Arriba County Business Registration Application**

**New businesses must submit the business registration fee before engaging in business. An application must be completed for each business and there is a \$30.00 fee for each business location. The fee is for the calendar year (January 1 - December 31), and is not prorated. To cancel this business or change ownership, please contact the County Clerk.**

**New**    **Renew**    **Itinerant**    **Temporary**

1. State Tax ID #: \_\_\_\_\_  
Individual \_\_\_\_ Partnership \_\_\_\_ Corporation \_\_\_\_ Other \_\_\_\_
2. Uniform Property Code #: \_\_\_\_\_
3. Applicant's name, mailing address, and phone number: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. Name of business: \_\_\_\_\_
5. Location(s) of business (physical location): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Type business: \_\_\_\_\_
7. Description or nature of business including number of employees and hours of operation.  
\_\_\_\_\_  
\_\_\_\_\_
8. Are there any noxious, flammable, or explosive material(s), stored, used, or produced at the location. **YES NO**  
If "YES" please describe the type and the amount. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Applicants Signature** \_\_\_\_\_ **DATE** \_\_\_\_\_

#### **FOR OFFICE USE ONLY**

Fire Marshal Approval: **Approved**   **Disapproved**   Signature: \_\_\_\_\_  
Planning inspection required: **YES**   **NO**   Planner's initials: \_\_\_\_\_  
Business open date: \_\_\_\_\_  
Planner's signature for approval: \_\_\_\_\_ Date: \_\_\_\_\_  
Clerk receipt #: \_\_\_\_\_ Date: \_\_\_\_\_ Fee: \_\_\_\_\_

**Website: [www.rio-arriba.org](http://www.rio-arriba.org)**