

## Mobile Home Permits

1. Proof of paid taxes.
2. Proof of water (well water permit, or community water letter).
3. An approved septic tank permit issued by The New Mexico Environmental Department.
4. A deed proving ownership of the property or a notarized letter granting permission from the owner to place the mobile home.
5. A survey of the property.
6. North Central Solid Waste authorization form.
7. A site plan depicting the following information:
  - a. Lot Dimensions.
  - b. Location of all structures proposed and existing.
  - c. Location of the well(s) and septic system.
  - d. Setbacks of all structures from lot lines other structures and waterways.
  - e. Location of all waterways including; rivers, streambeds, arroyo, acequias on or near the property.
8. A completed Mobile Home Placement Permit, and nonrefundable fifty dollar (\$50.00) processing fee.

## Building Permits

1. Proof of paid taxes.
2. Proof of water (well water permit, or community water letter).
3. An approved septic tank permit issued by The New Mexico Environmental Department.
4. A deed proving ownership of the property.
5. A survey of the property.
6. North Central Solid Waste authorization form.
7. A site plan depicting the following information:
  - a. Lot Dimensions.
  - b. Location of all structures proposed and existing.
  - c. Location of the well(s) and septic system.
  - d. Setbacks of all structures from lot lines other structures and waterways.
  - e. Location of all waterways including; rivers, streambeds, arroyo, acequias on or near the property.
8. Two sets of building plans including.
  - a. Floor plans.
  - b. Roofing plans.
  - c. Wall section plans.
  - d. Foundation plans.
9. A completed Building Permit and nonrefundable fifty-dollar (\$50.00) processing fee.
10. Setbacks are 25 feet in front, 25 feet in Back and 10 feet from each side.

## Utility Permits

1. Proof of paid taxes.
2. Proof of water (well water permit, or community water letter).
3. An approved septic tank permit issued by The New Mexico Environmental Department.
4. A deed proving ownership of the property or a notarized letter granting permission from the owner to place the mobile home.
5. A survey of the property.
6. North Central Solid Waste authorization form.
7. A site plan depicting the following information:
  - a. Lot Dimensions.
  - b. Location of all structures proposed and existing.
  - c. Location of the well(s) and septic system.
  - d. Setbacks of all structures from lot lines other structures and waterways.
  - e. Location of all waterways including; rivers, streambeds, arroyo, acequias on or near the property.
8. A completed Utility Permit and nonrefundable fifty dollar (\$50.00) processing fee.